



**DATE:** April 16, 1992

**TO:** District Engineers  
District Field Engineers  
District Construction Engineers  
Resident/Project Engineers

**FROM:** Gerald D. Dobie  
Engineer of Construction

**RE:** Construction Instructional Memorandum - 1992-8  
DBE Program - Project Performance Evaluation

The Office of Small Business Liaison has requested us to send the attached Project Performance Evaluation form to be used to report instances where a Disadvantaged Business Enterprise (DBE) appears to be not in compliance with the requirements of the DBE Program's regulations in their actual performance of the work on a project.

The Project Performance Evaluation form is to be completed only in those instances when it is determined that the Office of Small Business Liaison should be notified about the DBE's performance. Please make copies of the attached temporary form for your use until the regular form with the Department Logo is printed and available.

Resident Engineers are requested to share a copy of the memorandum with Local Government Engineers under their jurisdiction.

Thank you for your cooperation in this matter.

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Engineer of Construction

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attachment

GDD:GCT:srh

cc: Lansing Staff Engineers  
Local Services Division  
Design Division  
FHWA  
M & T

OSBL

Lansing Staff Technicians  
Commission Audit  
District Resource Specialist  
MAPA

S. Wehrle  
S. Olszewski  
MRBA

Subject Index: DBE/MBE/WBE/HBO